Important Information on Oral and Flash Presentations

General Guidance:

1) **Please bring your own laptop to the PC operation desk, located near the podium in each lecture room, 30 minutes before your talk to confirm the OS compatibility (20 minutes before for the first speaker of each day)**.

2) Both Macintosh and Windows are available. A D-sub 15 pin connector and HDMI connector are available. **For Macintoshes and some tablet PCs which are not directly connected to these connectors, please bring a suitable adaptor to connect your PC to the connectors with you.**

3) **Please wait to be seated in the next speaker's seat, very close to the podium, 20 minutes before your talk.**

4) Please operate your PC by yourself at the podium.

5) Please bring back your PC just after your talk.

Preparation of Your Presentation Data:

1) It is recommended to make your presentation data by using PowerPoint.

2) **Please disable screen-saver and sleep/power-saving settings of your PC**.

3) It is strongly recommended to **bring a back-up file of your latest PowerPoint data in a USB memory** in case of troubles.

Time of Presentation:

Please keep to the time of your presentation as mentioned below.

◆ **Oral Presentation**: **14 min 30 sec** including 2–3 minute discussion. No speaker profiles. Please leave 30 sec to prepare for the next presentation.

◆ **Flash Presentation**: **5 min 30 sec.** No speaker profiles and no discussion. Please leave 30 sec to prepare for the next presentation.

Thank you for your kind cooperation.

Shuji Akai, Chair of the Congress